

SUBDIVISION APPROVAL CHECK LIST

PLAT NAME: _____ OWNER: _____
 DATE SUBMITTED: _____ ADDRESS: _____
 FEE: (\$50.00) _____
 SIZE OF DRAWINGS OF PLAT (17"X20") _____ TELEPHONE _____
 NUMBER OF COPIES: (2) _____ OWNER REPRESENTATIVE: _____
 PUBLIC HEARING DATE: _____ ADDRESS: _____
 PROOF OF PUBLICATION SUBMITTED:(10 days prior to hearing) _____ TELEPHONE: _____
 IS REAL ESTATE SUITABLE FOR DEVELOPMENT (7.): YES OR NO
 (Flooding, Improper Drainage, Objectionable Topography)

INFORMATION ON PLAT:		YES	NO
10. (A.) (1.)	PLAT BOUNDARY LINE (accurate to 0.00' & 00°00'30")		
10. (A.) (2.)	ROADS AND RIGHT-OF-WAYS LOCATED		
11.(B.) (2.)	WIDTH OF RIGHT-OF-WAY (60')		
11.(B.) (5.)	INTERSECTIONS ≥70°		
11.(B.) (2.)	WIDTH OF ROAD (24')		
11.(B.) (2.)	WIDTH OF SHOULDER (6' - 2' gravel - 4' earth)		
10.(A.) (2.)	ROAD NAMES		
11.(B.) (7.)	DOES OBLIGATION FOR ROAD IMPROVEMENTS APPLY		
11.(B.) (7.)	IF YES, IS IT SO STATED		
10.(A.) (3.)	EASEMENTS - LOCATION, WIDTH AND PURPOSE		
11.(D.) (1.)	MIN. WIDTH OF 10' WHEN ADJACENT TO ROAD		
11.(D.) (1.)	MIN. WIDTH OF 20' NOT ADJACENT TO ROAD		
11.(D.) (1.)	EASEMENTS - 1/2 ON EACH LOT WHEN BETWEEN LOTS		
11.(D.) (2.)	ARE DRAINAGE EASEMENTS PROVIDED		
10.(A.) (4.)	LOTS - DIMENSIONS AND NUMBERS		
11.(B.) (1.)	EACH LOT SHALL ABUT A PUBLIC STREET OR ROAD		
11.(C.) (3.)	LOT SIZE MINIMUM - 1 ACRE WITHOUT PUBLIC SEWERS		
11.(C.) (3.)	- 10,000 SF WITH PUBLIC SEWERS		
11.(C.) (3.)	MINIMUM FRONT WIDTH AT BUILDING SETBACK - 115' WO/PUBLIC SANITARY SEWERS		
11.(C.) (3.)	- 80' W/PUBLIC SANITARY SEWERS		
11.(C.) (4.)	RESIDENTIAL STRUCTURE 1000 SF		
10.(A.) (5.)	TRUE BEARINGS & DISTANCE TO NEAREST ESTABLISHED STREET BOUNDS OR OFFICIAL MONUMENTS		
10.(A.) (6.)	BUILDING SETBACKS		
11.(E.)	35 FEET FRONT YARD FROM R/W LINE		
11.(E.)	10 FEET SIDE YARD		
11.(E.)	20 FEET REAR YARD		
10	PLAT REQUIREMENTS		
10.(A.) (7.)	KEY PLAN		
10.(A.) (7.)	LEGEND		
10.(A.) (7.)	NOTES		
10. (A.) (8.)	SCALE		
10. (A.) (8.)	NORTH ARROW		
10. (A.) (8.)	DATE		
10. (A.) (9.)	DRAINAGE PLAN		
10. (B.)	NAME OF SUBDIVISION		
10. (C.)	NAME OF OWNER AND/OR SUBDIVIDER		
10. (C.)	NAME OF ENGINEER OR SURVEYOR		
10. (D.)	COVENANTS AND RESTRICTIONS		
10. (E.)	CERTIFICATE BY OWNER		
10. (E.)	NOTORIZED BY NOTARY PUBLIC (Containing: "information is true and accurate, requirements complied with, roads and easements are dedicated, and lots and parcels have size and area shown")		
10. (F.)	CERTIFICATE BY ENGINEER OR SURVEYOR IF YES NAME:		
10. (G.)	CERTIFICATE FOR COUNTY COMMISSIONERS		
11.(F.) (3.)	IS SUBDIVISION SERVED BY WATER SYSTEM IF YES NAME:		
11. (F.) (4.)	IS SUBDIVISION SERVED BY SANITARY SEWER SYSTEM IF YES NAME:		
11.(H.)	ANY PRACTICAL DIFFICULTY OR EXCEPTIONAL OR UNDUE HARDSHIP IF YES LIST COMMISSIONERS MINUTES DATE:		
13	IF THIS IS A FAMILY FARM EXCEPTION		
13.(A.)	(40 PLUS ACRES AND AGRICULTURAL PURPOSE) IF YES LIST COMMISSIONERS MINUTES DATE:		
	PARCEL 1		
	PARCEL 2		

DATE OF FINAL APPROVAL BY COUNTY COMMISSIONERS _____
 DATE FILED WITH COUNTY AUDITOR _____
 DATE PLAT RECORDED _____
 (Not more than 30 days after approval by Commissioners)
 RECORDED IN PLAT BOOK _____, PAGE _____
 SUBMITTED ORIGINAL FINAL PLAT
 4 MYLAR COPIES _____ AND 2 PAPER COPIES _____
 1 DISKETTE _____ (Autocad Format)