

Dubois County Board of Health
October 18, 2010
Richard Rudolph, D.V.M., Chairman

ROLL CALL

Present

Richard Rudolph, D.V.M., Chairman
Greg Berger, D.D.S., Vice Chairman
Mary Burgeson, M.D., Asst. Vice Chairman
Nick Matheis, Asst. Vice Chairman
Alice Hildenbrand, R. N., Asst. Vice Chairman

Absent

Robert Johnson, Superintendent, Asst. Vice Chairman
Jennifer Richardson, M.D., Asst Vice Chairman

Also present: Theodore Waflart, M.D., Health Officer; Donna Oeding, R.E.H.S. Administrative Director/Environmental Health Specialist; Lynn Maitlen, R.N, Director of Nursing Services; and Mary Sue Boeglin, Registrar.

The meeting of the Dubois County Board of Health was called to order by Richard Rudolph. Nick Matheis made a motion to approve the minutes of the June 14, 2010 meeting as mailed. It was seconded by Mary Burgeson and passed unanimously.

OLD BUSINESS

There was no old business to report.

NEW BUSINESS

Donna Oeding reported the 2011 budget was approved by the County Council. All line items submitted were approved, including the \$65,000.00 from the Edit fund to purchase medical/vaccine supplies, a \$0.20 raise for part time employees, a \$500 raise for fulltime employees and a \$2,500.00 raise for all fulltime clerks.

Donna reported on the MLC3, Multi State Learning Collaborative. The Lean Six Sigma Yellow Belt training, conducted by Purdue University Healthcare Technical Assistance Program (HTAP), was completed on October 4, 2010. One of the projects being developed addresses the flow in the immunization department in an effort to streamline the process. The team is investigating medical records software as a backup for CHIRP, the statewide immunization program. The other project involves conducting an assessment of the Health Department to determine accessibility, effectiveness and quality of the services provided.

Donna reported on the Dubois County Public Health Partnership. A fall prevention workshop titled "Stand Up to Falls", was held with 112 in attendance. Speaker topics included: Health Issues for the Elderly; Medication Matters; Strategies to Reduce Falls; Home Safety Assessments; Creating a Healthy State of Mind; and several Exercise Demonstrations. The Keynote Speaker was Pat Koch, Director of Values at Holiday World, who spoke on Staying Strong.

The Partnership is developing a program to help educate parents on raising healthy children. A presentation to all county school superintendents was given to receive their input.

The Herald, in cooperation with the Partnership, will begin publishing monthly articles on a variety of healthy living topics.

Donna discussed the Community Health Needs Assessment/Strategic Plan. The Health Department must conduct a health needs assessment and develop a strategic plan prior to making application for accreditation. Donna will contact Ray Snowden to question if we can partner with Memorial Hospital on the Assessment.

Donna reported that an extension to the H1N1 grant has been given. The budget request will include video conference equipment, WEB site development, accounting software, wireless router, additional generator wiring for the office and medical records software.

Donna discussed the Immunization Grant of \$9,140.00. This grant has to be expended by December 31, 2010.

Donna gave the Environmental Health report. She distributed a handout on quick facts about bed bugs. There have been several cases in Dubois County.

She also reported that Huntingburg Hometown IGA has a rodent infestation. A Departmental Hearing was held on September 19, 2010 concerning this issue. Diane Knies will follow up with routine inspections.

Diane Knies held Food Handlers training for Hispanics with 6 attending and only 2 passed.

Lynn reported on Nursing Services. Eight school vaccination clinics for Tdap, Menactra and Varicella were held, immunizing 1,149 students, with a total of 2,300 immunizations given. The state provided a strike team for entering the information in CHIRP and record filing.

A total of 1,016 flu shots have been administered this season. There are ample supplies still available.

Due to an increase in cost of the pneumonia vaccine, Nick Matheis made a motion to increase the fee for Pneumonia Vaccine to \$60.00. It was seconded by Mary Burgeson and passed unanimously.

Mary Sue gave the Vital Records report. The electronic death registration system (IDRS) will be going into effect January 1, 2011. Mary Sue provided training for the doctors and funeral homes from Dubois and surrounding counties on the use of the system.

Due to the paternity affidavit requirements change in July 2010, we have had 1 DNA test results returned within the 60 day time frame.

Donna gave the WIC report. WIC and Memorial Hospital are hosting a 5 day Certified Lactation Specialist Course, with 80 people registered. She stated that WIC has been placed in a separate account and removed from the Health Department Budget.

Donna gave the financial report. She explained the income, expenses and noted that we received \$165,131.56 in the first tax settlement paid in June.

Donna gave the Public Health Preparedness report. The Grant amount for 2010 is \$10,000.00, and is a reimbursable grant.

Dr. Wafart gave the Health Officer's report. He attended the District Health Officer's Meeting and regionalization of public health was discussed.

The date for the next Board of Health meeting will be Monday, January 24, 2011 at 6:00 pm in the conference room of the Health Department.

With no further business, Greg Berger made a motion to adjourn. It was seconded by Mary Burgeson and passed unanimously.

Theodore Waflart, M.D., Health Officer