

REGULAR MEETING DUBOIS COUNTY COMMISSIONERS

APRIL 3, 2017

The regular monthly meeting of the Dubois County Commissioners was held in the Commissioners' Room of the Courthouse Annex in Jasper, Indiana, beginning at 8:00 a.m. (EST) on April 3, 2017. Present were Commissioners Chad A. Blessinger, Elmer Brames and Nick Hostetter. Also present were County Auditor Kathleen M. Hopf, County Surveyor Ken Brosmer, Highway Supervisor Steven L. Berg, Highway Engineer Brent Wendholt, Deputy Auditor Sandy Morton and County Attorney Arthur C. Nordhoff, Jr. A quorum was declared present and the meeting was opened for business by President Blessinger. Minutes of the March 2017 meetings of the Commissioners were approved as presented. The minutes were then signed. Incomes for the month of March, 2017 were as follows: Recorder \$13,518.34; Health Department \$27,249.85; Auditor \$81.00; Clerk \$37,461.14. Claims against the County were examined and those found to be just, due and owing were allowed and those found to be not due and owing were disallowed, all as more fully set forth in the Claims and Allowance Docket of the County.

RE: NORTH HILLHAM ROAD – SPEED LIMIT

Commissioner Blessinger informed the members about a request he received on the speed limit for North Hillham Road. A discussion was held for reducing the speed limit from 45 to 35 mph. County Engineer Wendholt will view the area and he will report at the next meeting.

RE: NON PERMANENT SIGNS

At present, Dubois County does not have planning and zoning to regulate the sign usage. Currently, signs that are found on county road right-of-ways are removed by the Highway Department. It was the consensus of the members to continue to monitor this issue. In the future, if necessary, an ordinance could be drafted.

RE: PUBLIC SAFETY TELECOMMUNICATORS WEEK – PROCLAMATION

A Proclamation was presented to 911 Director Janice Love for the National Public Safety Telecommunications Week. The Proclamation, on motion by Nick Hostetter, seconded by Chad Blessinger, unanimously approved the Proclamation.

National Public Safety Telecommunicators Week ~ Proclamation

See Exhibit A

RE: SURPLUS ITEMS

County Auditor Hopf presented a list of surplus items that need to be disposed of; chairs from Probation and three computer servers. On motion duly made and seconded, the Commissioners authorized disposal of the items.

RE: HEALTH DEPARTMENT REPORT

A motion was made to change the Health Department Training Day from May 11 to May 10, 2017, for training. On motion duly made and seconded, the date was approved.

RE: VISION - WEB COMPANY

Commissioner Blessinger reported that he had contacted a web company based in California named VISION. Upon discussion with their representative, the cost presented was quite a bit higher.

RE: REVIZE – GOVERNMENT WEB DESIGN

James Crumbley, a representative from REVIZE, presented the Content Management System (CMS). REVIZE builds websites for government entities.

RE: ALCOHOL BEVERAGE COMMISSION BOARD – DAVID RING

David Ring, the Commissioners' appointment to the County ABC Board explained the operation of the Board, the limited number of alcohol permits available for certain type of permits and the average monthly activity of the Board. Ring's appointment is on an annual basis and he would be willing to serve for an additional term.

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RE: COUNTY ROAD 500 WEST

David Ring informed the Commissioners that County Road 500 West was last improved 22 years ago and was paid for by neighbors. The road is now in need of sealing. Supervisor Berg will review road.

RE: AMBULANCE BIDS

It being 10:00 a.m., the time set for receipt of bids on a replacement ambulance for the County Emergency Medical Service, bids were opened. Only one bid was submitted, being from Rolland Specialty Vehicles of Toledo Ohio for \$174,135 less trade-in. Subject to correction of typographical error stating vehicle year, purchase was approved. Rolland was authorized to substitute corporate bond, properly signed, for check submitted with bid.

RE: SURPLUS TRAINING MATERIALS

EMS Director Suzan Henke advised that new materials for employee training have been purchased and old materials are surplus. She requested authority to deliver surplus to local Fire Departments to be used, after obtaining of updates, for Fire Department personnel. The Commissioners authorized distribution of surplus.

RE: SAFETY DRILL

Sheriff Lampert and EMA Director Humbert appeared to request closing of the Courthouse and Annex for a portion of a future day to allow for a safety training event for County personnel. There were concerns the training could disrupt court proceedings. The safety training would affect the Courthouse and Annex property. The Commissioners also questioned the type of notice available for the public. They discussed holding the session after working hours. It was determined the best time would be during the day, with a subsequent open period after the program. The Commissioners agreed to approve the closing, subject to Court approval of the time and date. The Commissioners expressed the need to widely publicize any Courthouse closings.

RE: SECURITY CENTER

President Blessinger discussed operations of the Security Center and his observations concerning need for an administrative assistant. The position would be full-time and the Sheriff would eliminate a current part-time position. Sheriff Lampert again discussed the need for this individual to reduce overtime and allow a more efficient use of the officers who are currently filling in to do the administrative work.

RE: HIGHWAY SUPERVISOR'S REPORT

Highway Supervisor Berg submitted the following report of current Department projects:

Equipment Bids – Bid opening on loader and pickup is set for April 17th.

County Road 825 West – No report on Kurt Schurz project.

Part-Time Summer Help – Would like to begin weed spraying as soon as possible due to warm weather. Plan to begin spraying on April 10th.

Glass Recycling – Continue to seek vendor for recycled glass. Company which services several adjacent Counties appears to not be interested. The glass collection appears to be improving in quality.

Supervisor is considering extra part-time help at several busy locations on Saturdays. Discussion was held on current fees charged by the County on trash collection at sites. The current \$1.00 charge is lower than City of Jasper fees. The County has had no fee change since early to mid-1990's.

Paving Projects for 2017 – Supervisor discussed 2017 proposed work and sealcoat prices. City of Jasper would request that work be done on County Road 400 West this year, which is partly County and partly City. Certain sections of 400 West will require soil work in addition to repaving. The Commissioners discussed methods for funding of the additional project, using fund match programs.

RE: HIGHWAY ENGINEER'S REPORT

Highway Engineer Wendholt submitted his report of current projects:

Bridge 162 (County Road 850 South) Duckville Area – Received two bids for structural steel and metal deck pans and support angles for bridge as follows:

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| <u>Structural Steel</u> | |
| Sugar Steel | \$35,797.64 |
| Westfield Steel | \$37,534.62 |
| | |
| <u>Metal Deck Pans and Support Angles</u> | |
| Bridge Deck Solutions | \$2,347.00 |
| LB Foster Construction Products | \$3,082.00 |
| New Millennium Building Systems | \$3,268.00 |

On motion made and seconded, the Commissioners accepted the Sugar Steel and Bridge Deck Solutions bids.

Huntingburg Railroad Overpass – City of Huntingburg has submitted two invoices relating to County's share of overpass expenses:

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| 1. INDOT'S Railroad Force | \$18,563.30 |
| 2. Huntingburg final design and right of way work | \$793,514.51 |

On motion made and seconded, the claims were approved and payment authorized.

RE: COMMISSIONER COMMENTS

- Commissioner Blessinger discussed the possibility of insurance in flood plain areas of the County outside of towns and cities.
- Commissioners discussed working with the County Park Board on potential actions regarding a private roadway west of the Dubois County Park in Jackson Township.
- Study should be considered for the Security Center and for other County facilities. Should consider individual to mediate discussions. Review should be long term, and just not to current needs. Blessinger will contact possible mediator.
- Consideration of cyber insurance on the County computer system.
- Discussion was held on current and future wages/salaries as well as benefits. The budget for 2018 is being discussed by County Council. Information is being reviewed concerning health insurance coverage extended to employees. Various drug plans were also discussed. It was determined that various medical insurance options should be discussed as a scheduled subject on the agenda for a future Commissioners meeting so that employee comments could be received.
- Commissioners discussed various governmental board meetings attended by a Commissioner.

RE: FUTURE MEETING

The next Commissioners' meeting will be held on Monday, April 17, 2017, in the Commissioners' Room of the Courthouse Annex, beginning at 8:00 a.m.