

REGULAR MEETING DUBOIS COUNTY COMMISSIONERS

MAY 1, 2017

The regular monthly meeting of the Dubois County Commissioners was held in the Commissioners' Room of the Courthouse Annex in Jasper, Indiana, beginning at 8:00 a.m. (EST) on May 1, 2017. Present were Commissioners Chad A. Blessinger, Elmer Brames and Nick Hostetter. Also present were County Auditor Kathleen M. Hopf, County Surveyor Ken Brosmer, Highway Supervisor Steven L. Berg, Highway Engineer Brent Wendholt, and County Attorney Arthur C. Nordhoff, Jr. A quorum was declared present and the meeting was opened for business by President Blessinger. Minutes of the April 17, 2017 meeting of the Commissioners were approved as presented. The minutes were then signed. Incomes for the month of April, 2017 were as follows: Recorder \$13,134.42; Health Department \$19,503.76; Auditor \$100.00; Clerk \$30,798.18. Claims against the County were examined and those found to be just, due and owing were allowed and those found to be not due and owing were disallowed, all as more fully set forth in the Claims and Allowance Docket of the County.

RE: JEFFERY S. AND BRIDGETT V. SKINNER – ROAD FRONTAGE EXEMPTION

Jeffery S. and Bridgett V. Skinner attended the meeting to request that the Commissioners grant them an exemption to the front footage requirement as to their lot in Begle's First Addition Lot 1 on County Road 100W in Section 26-Township 3S -Range 5W in Cass Township. They described how their access is by way of a private road to the south of their Lot #1, review of the Skinner Deed indicated an error in the easement description. Based upon information provided and the requirement of the Subdivision Ordinance, the Commissioners denied the request.

RE: RASCHE'S FIRST ADDITION

Surveyor Buehler appeared to advise that he had failed to provide copies of the proposed plat to Highway Department as required and requested a continuance of his hearing regarding the plat for the proposed Rasche's First Addition in the NE SW Section 6-Township 1S-Range 3W. Request granted by the Commissioners and the continuation granted.

RE: SAINT HENRY ANNUAL RUN/WALK

Chris Lindauer appeared to request closing of streets in the Town of Saint Henry on June 10, 2017, from 7:00 am to 10:00 am for the Annual Run/Walk. The organization will obtain and erect proper road closing signs. On motion made and seconded, the Commissioners approved road closings.

RE: EMERGENCY MANAGEMENT AGENCY REPORT

Tammy Humbert, Director of Emergency Management Agency, appeared to give a summary report of various emergencies and damages during the April 29-30, 2017, weekend flooding. During that period the southern portion of the County had 9.23 inches of rain. She reported the failure of drivers to follow road closing signs resulting in safety problems and required water rescues by various agencies.

Director Humbert also submitted to the Commissioners a Local Disaster Emergency Declaration, dated April 29, 2017, and relating to the flooding throughout the County as a result of recent heavy rains. On motion made and seconded, the Commissioners approved the Declaration and executed the April 29th instrument.

RE: 4-H FAIR UPDATE

4-H Council President Sandy Neukam appeared to report that the 4-H Fair will be held July 17-20, 2017, with extended events on the evenings of July 21st and 22nd. She gave a summary of events. Ed Boeglin requested that the Commissioners grant usage of equipment from the Highway Department during the Fair. In response to questions from the Commissioners, those present discussed plans by the 4-H Council to earn revenue by renting out 4-H facilities and permitting the use of alcohol during non 4-H functions. There is a requirement for insurance and the Commissioners require that County be listed as insured party. On motion made and seconded, the Highway Department was authorized to continue to furnish equipment during the 4-H Fair.

REGULAR MEETING DUBOIS COUNTY COMMISSIONERS

MAY 1, 2017

The 4-H officials also presented a list of items necessary for the Fairgrounds future operations and the Commissioners questioned the extent to which the County is responsible for those items under the current lease.

RE: HIGHWAY SUPERVISOR'S REPORT

Highway Supervisor Berg submitted the following report of current Department projects:

Loader Bids – Submits results for bids on loader equipment. Base bids were Rudd \$112,119.00 and Black \$127,487.78. The differences in warranty terms were discussed. Supervisor recommended Rudd bid of \$112,119 plus \$3,168 for extended warranty for total of \$115,287. On motion made and seconded, the Commissioners accepted the recommendation of the Supervisor to purchase from Rudd for \$115,287.00.

Republic Transmission – Reported on a meeting regarding construction of new electric transmission lines through Patoka and Cass Townships. Another meeting will be held.

J H Rudolph Escalation Clause – Reported receipt of notice from JH Rudolph of escalation of prices on Hot Asphaltic Concrete and Bituminous Material Cold Mix materials (Bid Items 6 & 7).

County Road 825 West – No report on Kurt Schurz project in Patoka Township.

RE: RQAW FACILITIES STUDY

Kevin Meyer, RQAW, appeared to discuss a proposal from RQAW to prepare a report, based on the study of current County facilities, namely the Security Center, Courthouse and Annex. The study would be completed within a four month period. The Commissioners will review the proposal by the next meeting.

RE: HEALTH INSURANCE

Pete Franzman, of Franzman Insurance Agency, appeared to present a report of monthly and annual experiences regarding employee health insurance claims. The County plan provides coverage for 40 single and 152 family units. During the period November, 2016 to March, 2017, the average claim per employee was \$847.35. During 2016, the plan paid \$539,441 on drugs and \$1,833,305 total on medical claims. Franzman presented suggestions which would share more of the expense to the employee. Discussion was held on deductible amounts for single and family plans, and the current employee contribution totals on premiums. It was determined that no increase in employee contributions has occurred for an extended period, approximately 22 years. There have been changes in co-pays and in deductibles.

Franzman also described a tele medical service in which employees can call to speak to a physician about certain medical problems. Diagnosis and prescribing is done by phone at no cost to employee.

RE: DLZ – COUNTY FACILITY STUDY

Mike Keevin and Charles Day of DLZ appeared to discuss the required facility study for the Security Center. DLZ is currently involved in the railroad overpass project. DLZ suggested a feasibility study of the current facility and usage, determining the needs of the courts, and developing a cost estimate for improvement or replacement (including approximately 25% being soft costs) of the current facility. DLZ has done the Perry County jail project recently and will present a proposal as soon as possible. The Commissioners would like to see proposals also relating to relocation of correctional activities from the Courthouse to the Security Center area. The County requires a total needs study, according to Commissioners.

RE: COURTHOUSE EMERGENCY TRAINING

Sheriff Lampert and EMA Director Tammy Humbert reported that emergency training at the Courthouse would be held on August 25th from 1:00 to 3:00 pm. On motion made and seconded, the Commissioners directed the closing of Courthouse and Annex to the public on August 25th from 1:00 to 3:00 pm, and required that notice be given to the public.

RE: COURTHOUSE SECURITY COMPUTER

The Courthouse first floor security desk requires a computer to meet security demands. Proposals have been studied regarding the type of computer required. A question was presented as to the source of funds for this project.

REGULAR MEETING DUBOIS COUNTY COMMISSIONERS

MAY 1, 2017

There is no separate line item in the budget. On motion made and seconded, the Commissioners accepted the proposal of Astro Security.

Also discussed was the alarm or announcement system within the Courthouse. Currently, the telephone system is used and a speaker system is desired. Again, a question of cost was presented. Further information is required.

RE: HIGHWAY ENGINEER'S REPORT

Highway Engineer Wendholt submitted his report of current projects:

Countywide Bridge Inspection 2014 to 2017 – Invoice from Butler Fairman for \$1264.00 for work on Phase II (A) of the inspection. Project is 65% complete. On motion made and seconded, the payment of the invoice was approved.

No Parking Zone - Town of Dubois Ordinance – On motion made and seconded, the Commissioners adopted and approved an Ordinance preventing parking on Main Street in Dubois on the north side east from 2nd Street for 40 feet. Copy of Ordinance 2017-02 attached as Exhibit A.

Hillham Road Northwest Speed Limit Ordinance – On motion made and seconded, the Commissioners adopted an Ordinance reducing the speed limit on Hillham Road NW from 45 mph to 35 mph from State Road 56 north to County boundary. Copy of Ordinance 2017-03 attached as Exhibit B.

4-H Horse Barn Seating – Invoice from Wuebkenberg Construction for \$48,037.48. Project is complete for horse barn seating.

Engineering Summer Interns – Request to hire two summer interns beginning in May through August. On motion made and seconded, request approved. Discussion was held concerning the work to be performed.

RE: ROAD DAMAGE FLOODING CONDITIONS

Supervisor Berg described road damages which have occurred as a result of recent heavy rains. Damage includes road culverts which have been washed out or damaged, road washouts and failed spillway at Huntingburg Conservation Club affecting road culvert and road itself. At this time, no residence is landlocked due to flooding.

RE: CONGRESSIONAL SCHOOL FUND REPORT

The Auditor reported that the Annual Income Report form for the Congressional School Fund has been filed.

RE: GIS IMAGERY

The Auditor reported that a seminar will be held on May 16, 2017, regarding the upcoming update of the GIS Imagery.

RE: HEALTH INSURANCE

Discussion and various comments were made on employee health insurance possible changes: employees have not had an increase in required contribution towards premiums for over 22 years, so an increase would be in line; same with co-pays and deductible amounts; employees should receive pay adjustments from a portion of the savings achieved due to changes to health benefits; savings from insurance should not totally be reflected in wage increase but there should be some savings for the taxpayers. The two highest cost items for Dubois County are wages and insurance. It was discussed that such different opinions exist between the three Commissioners.

After an extended discussion between the Commissioners, using information provided by Pete Franzman, it was determined by the Commissioners that the following employee contributions to the cost of health care is fair and reasonable:

<u>Contribution to Premium Plan</u>		<u>Deductible</u>	
Employee Only	\$300.00	Employee Only (With Screening)	\$500.00
Employee Plus One	\$700.00	Family (With Screening)	\$750.00
Family	\$750.00	Employee Only (Without Screening)	\$750.00
		Family (Without Screening)	\$1,000.00
		Pharmacy Co-Pay	\$5.00

REGULAR MEETING DUBOIS COUNTY COMMISSIONERS

MAY 1, 2017

The Commissioners were of the opinion that the use of a telemedicine plan, Swift MD, would be used by the employees and would result in cost savings to the plan in excess of the \$12,000 cost.

It was the opinion of the Commissioners that the above plan of cost sharing, with a substantial portion of the savings being returned to the employees in the form of wage increases, would be fair to the employees and the taxpayers. On motion made and seconded, the above schedule of contributions was approved.

RE: PARK BOARD APPOINTMENT

The Commissioners discussed their required appointment to fill the vacancy on the County Park Board. The Commissioners' appointment is an "At-Large" to assure that all four school districts are represented. The Commissioners discussed various applications which had been received and the fact that the other appointments should be made before the Commissioners can satisfy their obligation for an "At-Large" appointment.

RE: COUNTY WEBSITE - REVIZE

The Commissioners reviewed the interviews and information regarding creation of a new County website. The comments of several County departments regarding the project were discussed. It was the opinion of the Commissioners, based on the above, that the services of the REVIZE Company should be used at a cost not to exceed \$17,000 plus \$3,000 for the design costs. On motion made and seconded, subject to approval of funding by the County Council, the Commissioners approved engaging REVIZE to design the County website.

RE: RECORDS LIBRARY

The Commissioners discussed a meeting with the County Auditor, Clerk, Treasurer and Recorder regarding operation of the Records Library between noon and 1:00 pm each day. The Library was formerly closed over the noon hour but for the past several months, the office has remained open over noon hour using employees from said offices. The Commissioners authorized closing of the Library over the noon hour and on the period when the Records Librarian is on vacation. A sign will be posted on the door directing visitors to offices on the first floor for assistance. In other words, the Library will be available for use during these times but will not be continuously staffed.

RE: RECOGNITION OF SHERIFF DEPUTIES

The Commissioners recognized County Sheriff Deputies Clint Gogel and Jesus Monarrez for their efforts in providing service to an electrical worker who had suffered burns from contact with a live electrical wire.

RE: VOLUNTARY EMPLOYEE PAYROLL DEDUCTIONS

The Commissioners discussed with County Auditor Hopf the need for monthly payroll deductions for voluntary products.

RE: FUTURE MEETING

The next Commissioners' meeting will be held on Monday, May 15, 2017, in the Commissioners' Room of the Courthouse Annex, beginning at 8:30 a.m.