

**DUBOIS COUNTY COUNCIL**

**FEBRUARY 22, 2010**

The Dubois County Council conducted its monthly meeting on February 22, 2010, at 4:30 pm, in the Council Chambers of the Courthouse Annex. Present at the meeting were Board members Gregory A. Kendall, Jerry R. Hunefeld, Scott J. Knies, Mark A. Brescher, Donna L. Schroeder, Bonnie J. Luebbehusen, Martha A. Wehr, and Auditor Janet L. Sendelweck. President Kendall asked if there were any additions or corrections to the minutes of the last meeting. On motion by Mark A Brescher, seconded by Martha A. Wehr, the minutes were approved as written. The motion carried unanimously.

**RE: SUBSTANCE ABUSE COUNCIL – ADDITIONAL APPROPRIATION**

Deborah Capps, Substance Abuse Council Coordinator, appeared to request an additional appropriation from Other Services in the County Drug Free Community Fund in the amount of \$44,000 for grant requests. This additional appropriation has been advertised. On motion by Jerry R. Hunefeld, seconded by Bonnie J. Luebbehusen, the additional appropriation was unanimously approved.

**RE: SOLID WASTE – FULL TIME EMPLOYEE**

Toni Lubbers, Solid Waste Director, appeared to request merging two part time positions into one full time position. She proposed shifting the part time processing employee to the full time position of process center manager and eliminating the part time truck driver position. She stated that she would be assisting the process center manager in his duties to compensate for the reduction in manpower. On motion by Scott J. Knies, seconded by Donna L. Schroeder, the Council unanimously approved moving the part time employee to the full time process center manager position.

**RE: PROSECUTOR'S OFFICE – ADDITIONAL APPROPRIATION**

Prosecutor Michael Fritch appeared to request an additional appropriation from the Federal Equitable Sharing Fund in the amount of \$9000 to purchase a drug detection dog. The dog will be under the care of State Police Officer Brian LaRouche. On motion by Bonnie J. Luebbehusen, seconded by Jerry R. Hunefeld, the additional appropriation was approved.

**RE: HEALTH DEPARTMENT – SALARY ADJUSTMENTS**

Donna Oeding, Health Department Administrative Director, appeared to inform the Council that Aggie Schnarr, a 30 year employee, is retiring effective April 5, 2010. The Health Department salaries are based on tenure so Oeding does not want to pay Schnarr's replacement the same salary Schnarr earned after 30 years of employment. There are two other employees, Mary Sue Boeglin who has been employed for 12 years and earns \$28,000 per year and Lisa Huff who has been employed for 8 years and earns \$25,500 per year, whose salaries Oeding feels should be increased. Oeding requested permission to combine the salaries of Schnarr, Boeglin, and Huff and divide in three more equal salaries. The Council expressed concern that this would be perceived as giving raises when salaries were frozen for 2010. It was suggested that the current employees be given more responsibility to justify the additional compensation. On motion by Jerry R. Hunefeld, seconded by Donna L. Schroeder, the salary adjustment was unanimously approved. After continued discussion on the matter, it was decided to delay salary adjustments until Schnarr's replacement is hired and revisit the matter at that time.

**RE: JAIL – ADDITIONAL APPROPRIATION**

Sheriff Terry Tanner appeared to request an additional appropriation from Capital Outlay in the Cum Cap Development fund in the amount of \$6700 to purchase a replacement hot water holding tank. The previous tank developed a leak. The additional appropriation has been advertised. On motion by Mark A. Brescher, seconded by Martha A. Wehr, the additional appropriation was unanimously approved.

**RE: AMBULANCE UPDATE**

Suzan Henke, EMS Coordinator, appeared to update the Council on the ambulance service. A task force was formed to make recommendations to the Council and Commissioners for improvements and enhancements to the ambulance program. Hospital representatives were also in attendance and there was lengthy discussion concerning the recommendations. The contract between the County and the hospital was signed in 1993 and needs to be updated. The Council unanimously committed to support the advancement of staff to a paramedic level.

**RE: SURVEYOR – ADDITIONAL APPROPRIATIONw**

Auditor Sendelweck presented a request for an additional appropriation from Other Services in the Cornerstone Perpetual fund in the amount of \$23,000 for corner payments and GPS machine rental. The additional appropriation has been advertised. On motion by Mark A. Brescher, seconded by Scott A. Knies, the additional appropriation was unanimously approved. The Auditor also presented a request for an additional appropriation from Supplies in the Cornerstone Perpetual fund in the amount of \$2000 for office supplies. The additional appropriation was advertised. On motion by Jerry R. Hunefeld, seconded by Donna L. Schroeder, the additional appropriation was approved.

**RE: RECORDER – REDACTING ADDITIONAL APPROPRIATION**

Auditor Sendelweck presented a request for an additional appropriation from Other Services in the County ID Security Protection fund in the amount of \$32,000 for redacting contract. The additional appropriation has been advertised. On motion by Martha A. Wehr, seconded by Bonnie J. Luebbehusen, the additional appropriation was approved.

**RE: COURTHOUSE - BIRD CONTROL ADDITIONAL APPROPRIATION**

Auditor Sendelweck informed the Council that the flashing installed on the East side of the Courthouse in 2009 for bird control has worked well in keeping birds away and proposed installing flashing on the other three sides. She presented a proposal for \$7640 from Helming Brothers to clean droppings and install flashing and requested an additional appropriation. It was the unanimous consensus of the Council to advertise for the additional appropriation.

**RE: JOINT COUNCIL – COMMISSIONERS MEETING**

The Commissioners were present to discuss solutions to the judges' request for additional office space. A new probation officer for Circuit Court will soon be hired and there is no office space available in the probation department for the new employee. The judges prefer to have all probation officers in close proximity for safety reasons. Several possible solutions to the lack of space problem were discussed such as moving the Assessor or the law library to another location, purchasing a nearby building, and switching the probation and small claims departments. After much discussion, a unanimous decision was made to not purchase a nearby building, but no solution was determined.

**RE: NEXT MEETING**

The next meeting of the Dubois County Council will be held on Monday, March 29, 2010, beginning at 4:30 pm, in the Council Chambers of the Courthouse Annex.