

DUBOIS COUNTY SOLID WASTE MANAGEMENT DISTRICT BOARD MEETING

MAY 15, 2017

The regular meeting of the Board of Directors of the Dubois County Solid Waste Management District was held in the Courthouse Annex beginning at 7:30 a.m. on May 15, 2017. Present at the meeting were Board members Elmer Brames, John Bell, Chad A. Blessinger, Nick Hostetter, Terry Seitz and Mary E. Beckman. Also present were Advisory Board member Randy Boehm, District Director Carla Striegel-Winner, Controller Martha A. Wehr, District employee Wanda Beck, Highway Supervisor Steve Berg, and County Attorney Arthur C. Nordhoff Jr. The meeting was called to order by President Brames. Minutes of the last meeting of the Board, held on March 20, 2017, were approved as previously distributed to the Board Members.

RE: FINANCIAL REPORT

Controller Wehr reported that after payment of current claims, the current balance in the District's checking account will be \$110,416.22. The Controller distributed to the Board members a statement of receipts and expenditures in 2017 to date.

RE: CLAIMS

On motion duly made and seconded, the Board approved and authorized payment of claims for the months of April and May, as follows:

<u>April Claims:</u>		<u>May Claims:</u>	
Hoffman Office Supply	22.38	Walmart	22.37
Hoffman Office Supply	43.81 (Voided)	Old National Bank	254.53
The Herald	145.00	Carla Striegel-Winner	114.57
WBDC	400.00	Indiana Recycling Coalition	275.00
WITZ	552.00	Mariott East	238.00
Advanced Disposal	604.38	Carla Striegel-Winner	88.81
Invironmental Technologies	351.20	Dubois Spencer Cos Publishing	320.00
Verizon	77.76	Patoka Lake Regional Water District	200.00
SynEnergy	522.91	Walmart	17.42
Dubois Co LP Gas	42.21	Invite Management	619.90
Ireland Water Utilities	16.73	Advanced Disposal	305.88
Dubois REC	89.00	Lighting Resources	1,036.73
John Deere Financial	72.60	Dubois Co. LP Gas	18.00
PSC	56.20	The Herald	160.00
Frontier	59.32	Dubois Spencer Cos Publishing	218.50
		Dubois County Free Press	100.00
		Ferdinand Chamber of Commerce	30.00
		Verizon	44.31
		SynEnergy	160.11
		Ireland Water Utilities	16.73
		Dubois REC	54.00
		PSC	56.20
		Frontier	59.38

RE: 2018 BUDGET

The Director spoke to the Board members concerning the 2017 and 2018 budgets and stated that she would address the 2018 budget later in the meeting.

RE: TRASH COMPLAINTS

The Director reported that several complaints have been received on trash violations and the Director is attempting to inspect each as received. In one case she was using an incorrect address. She is running behind because of other pressing District activities and therefore inspections are running behind.

RE: 2018 PROPOSED BUDGET

Proposed budget for 2018 will be submitted to the Board at the June meeting but will be distributed to Board members prior. The budget will be submitted to Commissioners after Board approved.

RE: ACCOUNT FUNDS UPDATE

The Director stated that Account 307, Special Waste, has been running short of funds because of increased cost of waste disposal, and must be increased either by addition to Budget or by fund reallocation. Account 320, Audit, is also in loss position due to State increase in audit fees, which will require an increase in account balance. Account 303, Wages, has been balancing without addition.

RE: OFFICE HEATING SYSTEM

The portable office heater is growing old and does not keep the building warm. Messmer Mechanical has been consulted and a replacement system would cost a gross amount of \$2800. The equipment could be removed if the District vacated the building which is not owned by the County. There was discussion as to replacement of the current system with gas or electric. The office is cooled using a separate air conditioning unit. Adequate funds exist in the Budget to pay the cost of the replacement of the heating system. There is a possibility of obtaining a \$300 rebate on the proposed heating system. The Director will do further investigation as to the type of unit to be purchased.

RE: DISTRICT ACTIVITIES

The Director reported on various activities in which the District participated in this spring. She stated that she has applied again this year for the recycling grant and that the District employees will enroll in a safe driving training program. She described her participation in the Ferdinand Chamber media training seminar.

RE: EMPLOYEES CELLPHONE

The Director discussed the current policy followed by the District for cellphone use by employees. She was advised that the County Commissioners plan to discuss cellphone usage policy for all County employees.

RE: RANGER VEHICLE

The Director discussed repair work required by the Ranger vehicle used by the District. She also described repair work being required on several oil tanks maintained for collection of waste oil at collection sites. The tanks are over 25 years of age. The Director recommended replacement of several damaged tanks. She will seek information on repair or replacement of the damaged tanks.

RE: NEXT MEETING

The next meeting of the Solid Waste Board will be June 19, 2017, beginning at 7:30 a.m. Board member Bell stated that he will be unable to attend the meeting but expressed his opinion on several of the items discussed during this meeting.

Chad A. Blessinger

Elmer Brames

Nick Hostetter

John Bell

Terry Seitz

Mary E. Beckman

Attest: _____
Martha A. Wehr, Controller