

REGULAR MEETING DUBOIS COUNTY COMMISSIONERS

AUGUST 6, 2018

The regular monthly meeting of the Dubois County Commissioners was held in the Commissioners/Council Room of the Courthouse Annex in Jasper, Indiana, beginning at 8:00 a.m. (EST) on August 6, 2018. Present were Commissioners Nick Hostetter, Chad A. Blessinger and Elmer Brames. Also present were County Auditor Kathleen M. Hopf, County Surveyor Ken Brosmer, Highway Supervisor Steven L. Berg, Highway Engineer Brent Wendholt and County Attorney Arthur C. Nordhoff, Jr. A quorum was declared present, and the meeting was opened for business by President Hostetter. Minutes of the July 16, 2018 meeting of the Commissioners were approved as presented. The minutes were then signed. Incomes for the month of July, 2018 were as follows: Recorder \$22,678.60; Health Department \$27,381.75; Auditor \$25.00; Clerk \$37,623.90. Claims against the County were examined and those found to be just, due and owing were allowed and those found to be not due and owing were disallowed, all as more fully set forth in the Claims and Allowance Docket of the County. On motion duly made and seconded, payroll docket was approved.

RE: SHERIFF'S REPORT

Sheriff Lampert submitted his monthly report of Sheriff's Department activities for the month of July. He reported that Statewide the number of female cases are increasing. He also stated that the general increased number of cases and reports are causing the Department to run short of deputies at any one time. He discussed the 620 cases worked during the month and the change of types of drugs being used locally. He distributed a list of statistics on the Security Center operations, as prepared by his department personnel. He stated 19 cases are scheduled for Court today and will require transportation to the Courthouse, and that the housing cells at the Courthouse are inadequate for the number of prisoners. There are currently 114 prisoners in the Security Center. The Sheriff requested that the Department be allowed 20 hours per week for programs, which would be an increase from the current three hours scheduled. The program's responsibility is counseling with prisoners, particularly regarding drugs. The Commissioners stated the number of hours for the program should be set by the Sheriff, so long as within the Department's budget and meets part-time employee requirement of 29 or fewer hours. The Commissioners also discussed the current status of the SRO officer for Northeast Dubois County Schools, which should begin in January 2019, for which an officer has been previously approved, 1 of 2 new officers with partial funding being State provided. Discussion was also held on placing excess prisoners in other area security centers and the need for a larger security center which could also house a number of other County agencies.

RE: PROSECUTOR'S OFFICE

Prosecutor Anthony Quinn appeared to request authority to employ two additional employees; one attorney and one administrative staff member. He discussed the increase in number of cases being covered by the office. The last increase in number of personnel was 12 years ago. According to the Prosecutor, Dubois County is below all southern Indiana Counties for the number of prosecutor employees per population. The current area assigned to the office would not be adequate to house two new employees and suggestions for space were discussed. The requested two new employees would be County funded. The Commissioners, based on current facts, would be in favor of the new employees. A motion to hire a full-time prosecutor was approved, with the administrative staff member to be considered later.

RE: DUBOIS STRONG

Ed Cole of Dubois Strong appeared to advise that the Dubois Strong budget is adequate for today's operations. He submitted a summary of 2018 committee activities. He discussed the need for new workers for County employers, and the efforts of the organization to obtain new employees, not new industry. He explained the various online programs are being used for that purpose such as Facebook marketing. A new industrial site has been prepared in Ferdinand.

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Bridge loans have been made available for business projects, and inquiries regarding County facilities and responses are provided. Additionally, both Purdue University and Vincennes University have started new education programs to assist in supplying area employers with future employees. Local projects for furnishing apartments for employees were also discussed.

RE: WEED CONTROL ORDINANCE VIOLATION

Supervisor Berg reported that maintenance on a home on County Road 400 North is in violation of the Weed Control Ordinance, and possibly the Trash Ordinance, but that the conditions of the property make it impossible to know the true extent of the violations. Deadlines sent to the owner by legal notices for cleanup have not been met. Attempts by a third party to purchase the property for cleanup have been rejected. After discussion, the Supervisor was authorized to enforce the sanctions of the Ordinance and send notice of this fact to the owner, the enforcement to be at owner's expense.

RE: UNIFIED GROUP SERVICES – THIRD PARTY ADMINISTRATOR

Unified Group Services is a Third Party Administrator (TPA) for Self-Insured Group Health Plans. The Company desires to administer the County plan and explained the system used by the Company to process calls and work with employees regarding medical/drug questions and concerns. They explained how computer systems are used to gather and distribute data on patient cases to assist employees and to reduce the medical costs to County and employees.

RE: PARK BOARD

Christine Prior, President of the County Park Board, appeared to request consideration of projects being reviewed by the Park Board. The Board desires to increase the number of RV lots and provide more daytime uses, such as picnics and recreation. They want to add more signs to assist in informing the public of facilities and locations. The Board proposes to do revision work during the November-April period of 2018-19. Currently applications for RV advance dates are being considered for use as to the RV lots. The Park Board questions which real estate is currently under the 99 year lease from 1961 as amended in 1991. The Attorney will check the lease to determine the real estate covered. It is believed that the current budget should cover any cost of the proposed projects. The Board also is in process of looking at State grants.

RE: HIGHWAY BIDS

It being after 10:00 a.m., bids were received for purchase of a replacement Durapatcher. Only one bid was received, being from Equipment Marketing for \$67,100, less a \$1,000 trade-in, for net of \$66,100. The bid was taken under advisement for review by Highway Department personnel.

RE: FLAG LOWERING RESOLUTION

Commissioner Blessinger submitted a proposed resolution for lowering of the United States Flag upon the death of currently serving or retired full-time elected Dubois County officials. After review, on motion made and seconded, the Resolution was adopted.

See Exhibit "A"

RE: SIHO – THIRD PARTY ADMINISTRATOR

Carolyn Beck and Ryan Robinson representing SIHO, appeared to explain to the Commissioners the current services provided by SIHO for employees. Beck described the day to day services provided by SIHO to employees and to the County administrative team. They have a staff of medical employees who are involved in case management and necessary medical changes for employee medical care. Beck reviewed with the Commissioners the statistics over the last several years. Robinson, also from SIHO, discussed the management service provided by SIHO. He discussed

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member call-in service and response to calls. Actual claims are processed within several days. SIHO has a Poindexter program to assist in analyzing data provided and recommended steps to be taken and results tracking. They described several benefit plans which could be or are designed by SIHO at extra costs for treatment of specific medical problems and Teladoc gives 24 hour access through the phone. SIHO estimated the use of Teladoc during the prior year resulted in estimated claim savings of \$33,088.

RE: JAIL STUDY

Gil Eckerle, Chairman of the Jail Study Committee, appeared along with a number of Committee members to report on the Committee's study and to submit their report recommending as follows:

1. Construct a new Security Center;
2. Expand the current Community Corrections Center;
3. Determine feasible use of current Center;
4. Create new Judicial Center; recommendations being reported in order of priority.

The Commissioners further discussed the next step in this process. Outreach should be made to interested firms for "Request For Qualifications". Commissioner Blessinger will prepare a letter requesting RFQ for qualified firms to assist on this project.

RE: CAIRSTONE – EMPLOYEE HEALTH INSURANCE

Angie Pfaff appeared to discuss programs for the Tobacco Cessation Program, the fee being \$99.95 per employee per month in the program. After discussion of the various programs and guides, and considering that 30 employees are tobacco users, the Commissioners determined that a separate rate structure should be established for tobacco users in the future. This will be further discussed.

On motion made and seconded, the Commissioners agreed to renew Organ Tissue and Transplant Policy, and participate in the Active Care program on Diabetes, as submitted by Cairnstone. Commissioners requested Cairnstone follow up with Unified Group Services in regard to pricing.

Discussion was also held regarding the Third Party Administrative contract for the Employee Health program. Cairnstone representatives stated that the computer support furnished by SIHO does not comply with the Cairnstone standards, whereas the Unified Group Services organization does comply and meet such standards.

RE: 9-1-1 RADIO SYSTEM

Janice Love, 9-1-1 Director appeared to discuss the Alarm Monitor System at 9-1-1 and the current problem when the power supply is lost. Currently battery power replaces DC power and no loss of short term power is reported. The issue is to know when DC power is lost and temporary power is used. The proposed monitoring system will advise when any source of power is lost. The cost of the monitoring system would be \$8,160. On motion made and seconded, the Commissioners authorized the system purchase, subject to County Council approval.

RE: HIGHWAY SUPERVISOR'S REPORT

Highway Supervisor Berg submitted his report of current Department projects as follows:

Paving Project Change Order – On motion duly made and seconded, the Commissioners approved a requested change order by Calcar Paving based on materials used, having a net increase of \$62.53.

Durapatcher Purchase – On motion made and seconded, the Commissioners accepted the bid of Equipment Marketing for \$66,100.

Hydraulic Hose Crimper Replacement – On motion duly made and seconded, the Commissioners accepted the low quote of \$2,800 for purchase/replacement of hydraulic hose crimper.

Schnellville Derby Run/Walk – Request for closing of roads by the Schnellville Community Club for the Schnellville Derby Community Run/Walk on September 16, 2018, beginning at 9:30 am. Beginning on Market Street going East, south on 800 East, Schnellville Road to Schnell Road, south to 400 South, west to Pine Ridge Road, north to Schnellville Road, east to Elm Street, north on Elm street to finish line.

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Chip Seal Progress – Submitted status report on projects. Should be completed by end of August.

Shoulder Stone Progress – Status report was submitted on projects.

Dirt Road Improvement – Supervisor Berg submitted a written statement of policy to be followed as to private work on unimproved public road, as follows:

When an individual owns property along an unimproved public road, the entity responsible for the maintenance of that road must provide access along that roadway. This standard is defined by each entity. To date, if a road is improved from its original state, (12' wide dirt road) it is done at the expense of the landowner or developer. If we feel an obligation to improve a dirt road for a single dwelling permanent residence, several factors may be considered.

- a. A change of policy should be developed and placed in the Highway Department Policies Manual.
- b. If the request is for a permanent residence (not a cabin), gravel can be applied by the County to the original "footprint" of the road. (No widening will take place).
- c. A dedication of right of way would be required if the roadway would need to be widened and improved beyond its' original "footprint" if additional individual single permanent residences would build along that roadway and they were not a part of a newly created subdivision caused by a developer.
- d. If a newly created subdivision was developed, those improvements would be done by the developer.

The Commissioners discussed the proposal, and its application, to a prior request in Columbia Township.

Commissioner Blessinger moved that the County would permit dirt road improvement if a 60 foot right of way was granted to Dubois County. The motion failed for lack of second. Commissioner Brames moved that dirt road would be improved without additional easement if permanent residence is placed on roadway. Motion fails for lack of second.

RE: HIGHWAY ENGINEER'S REPORT

Highway Engineer Wendholt submitted his report of current engineering projects as follows:

Railroad Overpass – Three invoices received from City of Huntingburg on Railroad Overpass. County's share of each would be \$388.25, \$232.95 and \$4,492.26. On motion made and seconded, claims approved and payment authorized.

County Park Right of Way Easement – Patoka Lake Regional Water and Sewer District requests utility easement along Fairground Road, to better serve the County Park. On motion made and seconded, the easement was approved.

Huntingburg Conservation Club Lake Dam – As to the removal of dirt from the Lake for use at the Airport, there is difference of opinion or lack of understanding of the terms of the verbal agreement between the Airport and Huntingburg Conservation Club. Conservation Club lacks money to complete project. Suggestion was made that letter of agreement or plan between Club and Airport within one month, or the Commissioners' will discuss the problem further, including improvement of County Road on Dam.

Bridge Inspection Claim – Claim for \$5,985.48 from American Structure Point for services for Phase 1. On motion made and seconded, payment approved.

Harrison County Paint Truck – Harrison County desires to use the Highway Department paint truck for trial, using two Dubois County employees, all at Harrison County cost. On motion made and seconded, the use was approved.

County Road 800 West – Plans to improve County Road 800 West with improvement spread over a three year period, at a cost of \$115,000 in 2018 and additional bid for 2019 for remainder of project. Project is from County Road 350 South to River. On motion duly made and seconded, the Commissioners approved the two year plan.

2018 Paving Projects – Engineer submitted a list of paving projects for 2017 and 2018, and the status for each.

RE: NATIONWIDE INSURANCE PLAN

A change in the Nationwide Employee Plan previously authorized by the Commissioners has given notice to the County of options available to participants under the plan. On motion made and seconded, the Commissioners chose the default option.

RE: TRASH COURT VIOLATION – PENALTY ASSESSMENT

The Auditor advised the Commissioners that Shawn Lemond has failed to pay the \$633.47 penalty and expenses for trash clean-up levied by the Commissioners on May 21, 2018. The Commissioners authorized the Auditor to take legal steps to collect the unpaid amount.

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RE: FUTURE MEETING

The next Commissioners' meeting will be held on Monday, August 20, 2018, in the Commissioners/Council Room of the Courthouse Annex, beginning at 8:00 a.m.