

REGULAR MEETING DUBOIS COUNTY COMMISSIONERS

OCTOBER 5, 2020

The regular meeting of the Dubois County Commissioners was held in the Commissioners/Council Room of the Courthouse Annex in Jasper, Indiana, beginning at 8:00 a.m. (EST) on October 5, 2020. Present were Commissioners Chad A. Blessinger, Nick Hostetter and Elmer Brames. Also present were County Auditor Sandra L. Morton, Highway Supervisor Steven L. Berg, Highway Engineer Brent Wendholt, and County Attorney Gregory S. Schnarr. A quorum was declared present and the meeting was opened for business by President Blessinger. Minutes of the September 21, 2020 meeting of the Commissioners were approved as presented. Incomes for the month of September were as follows: Recorder \$31,315.30; Health Department \$24,372.29; Auditor \$50.00; Clerk \$34,857.10. Claims against the County were examined and those found to be just, due and owing were allowed and those found to be not due and owing were disallowed, all as more fully set forth in the Claims and Allowance Docket of the County.

RE: HIGHWAY SUPERVISOR'S REPORT

Highway Supervisor Steve Berg presented the following report of Highway projects:

Two Way Radio Interference - The two-way radios have been experiencing interference. It was recommended to reprogram the CTCSS Tones at a cost of \$1,750. Consensus was to proceed using funds in the current budget. Sealcoat Work – Sealcoat projects are completed on CR 400 N west of Jasper, CR 500 West north of Ireland, CR 750 South and Old Road 64 south of Huntingburg between 231 and SR 161, and CR 1000 East heading into the Woodland Hills subdivision. Kellerville Road is the last road planned for the sealcoats but will not be done until after SR 56 has reopened.

Ongoing Maintenance – Shoulder stone is being placed on the repaved portions of the Schnellville Road. Hickory Grove Road and Cuzco Road South have been completed. CR 100 West will also be completed. The focus is on drainage work such as berming and ditching as well as patching.

Dumpster Site Lease Amendments – Lease Amendments were presented for the Ferdinand and Pine Ridge sites. A motion was made to approve the Pine Ridge site lease with Stanley Stetter at a cost of \$550 per year. The motion was duly seconded and carried unanimously. A motion was made to approve the Ferdinand site lease with Albert Dilger at a cost of \$550 per year. The motion was duly seconded and carried unanimously.

RE: HIGHWAY ENGINEER'S REPORT

Highway Engineer Brent Wendholt presented the following report of Highway projects:

CCMG Paving Projects - The paving crew has moved to CR 100 West and should be completed on Tuesday or Wednesday.

C&R Construction has submitted an invoice for Cuzco Road South but will wait for approval until the Schnellville Road invoice is received.

RE: LOCAL EMERGENCY DISASTER DECLARATION

A Declaration to extend the current Commissioners' Emergency Declarations dated March 17, 2020; March 23, 2020; April 6, 2020; May 4, 2020; June 1, 2020; June 15, 2020; July 6, 2020; August 3, 2020; August 17, 2020; September 8, 2020; was presented to remain in effect at this time and will expire on November 2, 2020 at 11:59 p.m. ET, but its effectiveness may be shortened or extended by act of the Commissioners. A motion was made to approve the Extension, was duly seconded and carried unanimously.

See Exhibit A – Local Disaster Emergency Declaration Extension

RE: BODY SCANNER PROCUREMENT

County Attorney Greg Schnarr and Sheriff Tom Kleinhalter presented information on the TEK 84 Whole Body Contraband Scanners. Under I.C. 36-1-7-12, a governmental entity may make a purchase from any other governmental entity or under another governmental entity's referenced written contract if there is compliance with state purchasing law by the original purchasing unit. Tek 84 was awarded a contract from the Bartholomew County Commissioners for the Intercept Whole Body Scanner, following the entity's compliance with state purchasing law. Tek 84 is providing a price at an even lower rate than previously awarded by Bartholomew County.

I.C. 5-22-10-1 provides: "Notwithstanding any other provision of this article, a purchasing agent may make a purchase under this chapter without soliciting bids or proposals.

As indicated in Tek84's written correspondence to Sheriff Kleinhalter, the Intercept Whole Body Scanner is currently listed on Schedule 70 of the GSA Contract #GS35F210DA and is being managed by SYSOREX Government Services in Herndon, VA. The listed contract price for an Intercept Scanner with a two (2) year parts and labor warranty through the GSA Contract is \$153,550. The Direct Price through Tek-84, Inc. is \$139,000 for a savings of \$14,550 for each Intercept Scanner. The total realized savings for the purchase of two (2) Intercept Scanners would be \$29,100.

This purchase will allow the County's workforce and public safety officers to perform their required duties and to do so in a manner which protects employees and the public's health, welfare, or safety. Additionally, this purchase is being offered at a substantial savings to the County, coupled with the fact that the Indiana Finance Authority has previously approved this purchase as an eligible expense for CARES reimbursement funding, the purchase is advantageous to the County's economics.

A motion was made to approve the special purchase in accordance with I.C. 36-1-7-12, and I.C. 5-22-10-1, et seq., was duly seconded and carried unanimously.

RE: CARES FUNDING REQUESTS

A list of requested items to be purchased from CARES Act Funding was presented for approval and will be taken to the County Council for approval before being purchased and submitted for reimbursement from the IFA. Currently \$100,936.34 has been reimbursed to date.

Discussion was held with the following departments:

Probation Department - Chief Probation Officer Jennifer Lampert requested approval to purchase Computer Tablets for the Probation Department. More information is needed.

Health Department - Administrative Director Shawn Werner requested approval to purchase a truck and trailer. Consensus was to proceed.

A motion was made to approve the requests as follows: 911 Task Chairs with freight and Water Bottle Filler, Emergency Management HVAC project additional costs and Health Department Truck and Trailer, fall mass mailer and computer cases. The motion was seconded and carried unanimously.

A motion was made to approve the Agreement between the County and Universal Design Associates (Engineer) for Professional Design Services to develop and construct a one-way drive-thru canopy on the west side of the existing Dubois County Health Department not to exceed \$10,000. The motion was seconded and carried unanimously.

RE: CARES FUNDING SUB-RECIPIENT AGREEMENT

An agreement between the County and Subrecipients for the Federal program CORONA VIRUS RELIEF FUND, CFDA 21.019 was presented for approval. A motion was made to approve the agreement, was duly seconded and carried unanimously. Currently, sub-recipients of CARES Funding are the Jasper Public Library and the Dubois County Solid Waste Management District.

RE: SCHROERING PLUMBING HOLDING TANK

Tom Schroering, of Schroering Plumbing, will be splitting his residence from his business property. The business will be transferred to his son which is not septic tank approved. He requested permission to install a holding tank. A motion was made to approve the exception and allow the holding tank to be installed. The motion was duly seconded and carried.

RE: WEIGHTS & MEASURES PROVER

Weights & Measures Inspector Gary Salb requested permission to have a 100-gallon Prover, owned by Ackerman Oil, certified for County use. Salb would need to take the Prover to Indianapolis for certification. Pending approval by the County Insurance Agent for liability reasons, a motion was made to approve the request, was duly seconded and carried.

RE: LONG TERM DISABILITY, SHORT TERM DISABILITY, SUPPLEMENTAL LIFE INSURANCE

HR Generalist Markie Rhodes presented contracts with National Insurance Services for Short Term Disability and Supplemental Life Insurance as voluntary benefits to begin on January 1, 2021. A reduction in premium for Long Term Disability was also presented. The contracts have been reviewed by the County Attorney. A motion was made to approve the contracts as presented, was duly seconded and carried unanimously.

RE: COUNTYWIDE REGIONAL SEWER DISTRICT

A discussion was held on the formation of a Dubois County Regional Sewer District. Contracts were received from Clark Dietz Engineering for On-Call Professional Services not to exceed \$10,000 and to conduct a study and make recommendations for a lump sum payment of \$82,500. Discussion was held. A motion was made to support the project and recommend funding from the County Council. The motion was duly seconded and carried unanimously.

RE: RQAW – JUSTICE PROJECT

An Amendment to the Professional Services Agreement was presented for the Dubois County Justice Center Expansion to amend the Architect's compensation and schedule as follows:

Construction Documents	\$604,726
Bidding	\$ 75,591
Construction Administration	\$302,363

The total amount authorized under the Agreement and Amendments 1 and 2 is \$1,326,076. The Amendment was approved by President Chad Blessinger.

RE: FUTURE MEETINGS

The next meeting will be held on October 19, 2020 at 8:30 a.m. in the Commissioners/Council Room of the Courthouse Annex.