

**REGULAR MEETING DUBOIS COUNTY COMMISSIONERS**

**MAY 6, 2019**

The regular meeting of the Dubois County Commissioners was held in the Commissioners/Council Room of the Courthouse Annex in Jasper, Indiana, beginning at 8:00 a.m. (EST) on May 6, 2019. Present were Commissioners Chad A. Blessinger, Elmer Brames, and Nick Hostetter. Also present were County Auditor Sandra L. Morton, Highway Supervisor Steven L. Berg, Highway Engineer Brent Wendholt, and County Attorney Gregory S. Schnarr. A quorum was declared present and the meeting was opened for business by President Blessinger. Minutes of the April 15, 2019 meeting of the Commissioners and the minutes of the May 1, 2019 emergency meeting of the Commissioners were approved as presented. Incomes for the month of April were as follows: Recorder \$19,422.00; Health Department \$25,101.05; Auditor \$0.00; Clerk \$34,701.07. Claims against the County were examined and those found to be just, due and owing were allowed and those found to be not due and owing were disallowed, all as more fully set forth in the Claims and Allowance Docket of the County.

**RE: 911 COMMUNICATIONS**

Communications Director Jeana Mathies appeared to follow up on her request to add a dispatcher. Following discussion, a motion was made to create the new position at the 911 center pending funding by the County Council. The motion was seconded and carried.

Director Mathies discussed how dispatching for the Community Corrections Field Officer has been added to their duties.

Director Mathies requested increased security measures at the doors of the dispatch center. A quote from Astro Security for \$1,605 was received. Funding of the project was discussed. A motion was made to approve the quote, seconded and carried.

**RE: TAX SALE – SRI SERVICES ADDENDUM**

Attorney Greg Schnarr presented a Tax Sale Services Support Addendum with SRI to increase their fee to \$100 per parcel listed on the Tax Sale certified list. Upon motion, duly seconded, the addendum was approved.

**RE: UNSAFE BUILDING ORDINANCE VIOLATION**

Shawn Werner, Environmental Health Specialist, appeared to report on complaint of an unsafe building located at 4119 W 400 N and 4161 W 400 N owned by Frederick and Jeanette Schepers in care of Michael Schepers. A Violation and Order of Remediation was sent on April 8, 2019 giving them 60 days to comply. Michael and Duane Schepers appeared to inform the members of their intent to comply.

**RE: SHERIFF'S DEPARTMENT SOCIAL MEDIA**

Sheriff Kleinhelter and Officer Stuart Wilson appeared to request social media accounts for the Sheriff Department. Officer Wilson attended training on various ways to send out news releases for public awareness and safety via Facebook, Twitter, and Instagram. A motion was made for temporary approval to begin. The Commissioners will review the social media policies at the next meeting. A second was made and the motion carried.

**RE: COMMUNITY CROSSINGS BIDS**

It being 9:00 am, the time advertised for receipt of bids on Community Crossings Matching Grant projects, the following bids were received and read aloud:

| <u>Project</u>                | <u>Calcar Paving</u> | <u>E&amp;B Paving</u> | <u>JH Rudolph &amp; Co</u> | <u>C&amp;R Construction</u> |
|-------------------------------|----------------------|-----------------------|----------------------------|-----------------------------|
| 18-15<br>Industrial Park Road |                      |                       |                            |                             |
| Town Portion                  | \$205,319.00         | \$184,370.95          | \$208,303.75               | \$255,223.00                |
| County Portion                | \$233,506.00         | \$210,429.05          | \$234,773.50               | \$280,082.00                |

|                      |              |              |              |              |  |
|----------------------|--------------|--------------|--------------|--------------|--|
| 18-16                |              |              |              |              |  |
| 1025 East            | \$304,301.00 | \$326,300.00 | \$313,957.00 | \$309,500.00 |  |
| 18-17                |              |              |              |              |  |
| 100 South & 650 West | \$277,643.00 | \$319,000.00 | \$336,041.00 | No Bid       |  |
| 18-18                |              |              |              |              |  |
| 550 South            |              |              |              |              |  |
| CCMG Portion         | \$321,526.00 | \$302,431.50 | \$294,259.50 | \$297,791.00 |  |
| MVH Portion          | \$ 51,746.00 | \$ 44,468.50 | \$ 43,848.50 | \$ 45,381.00 |  |

The Commissioners took the bids under advisement and delivered the same to the Highway Engineer for review and recommendation.

**RE: HUMAN RESOURCES**

John Siebert, Siebert Consulting, presented a proposal for services to facilitate the hiring of a Human Resources position. A motion was made and seconded to accept the proposal pending County Council transfer of funds. The estimated cost is \$4,680. The motion carried 2-1 with Hostetter being the dissenting vote.

**RE: 2020 CENSUS COMPLETE COUNT COMMITTEE**

Councilwoman Mary E. Beckman appeared to report on the need to form a Census Complete Count Committee on the County level. The committee will help inform the public on the necessity to get everyone counted. The Census Bureau will also be hiring workers. Census day is April 1, 2020.

A motion was made to form the committee and that Mary E. Beckman would be the chairperson. The motion was seconded and carried.

**RE: SHERIFF'S K-9 UNIT**

Sheriff Kleinhelter appeared to request the K-9 Karma be declared surplus and be retired from service. She is currently working with Detective Jesus Monarrez. The department is currently fundraising to purchase a new K-9 unit. A motion was made and seconded to declare Karma surplus property and to retire her from service. The motion carried unanimously. She is now the property of Detective Monarrez.

**RE: MAXIMUS**

Deborah Adams, Maximus, Inc., gave a presentation on the services provided by her company. Maximus provides indirect costs incurred by the County to be reimbursed by the Title IV-D federal program.

**RE: ROAD CLOSURE 580 N**

Ed Hartzberge, Solar Sources, appeared to request closing County Road 580 N in Boone Township dependent upon weather conditions for two weeks to pour concrete. A motion was made to close 580 N for no more than 15 days in May. The motion was seconded and carried. Solar Sources was instructed to work with the Highway Department.

**RE: ROAD USAGE AGREEMENT DEVIATION 450 N**

Ed Hartzberge, Solar Sources, requested a variation from the Road Usage Agreement for 450 N. A motion was made to accept the deviation to the Road Usage Agreement on 450 N to include a 3-inch base and a double chip and seal in 2019, along with a \$69,000 bond to insure the 2-inch surface overlay will be completed by July 1, 2020. The motion was seconded and carried unanimously.

**RE: HIGHWAY SUPERVISOR'S REPORT**

Highway Supervisor Steve Berg presented the following report of Highway projects:

Site Attendant Interviews – Interviews did not work out. The position will be advertised again. Discussion was held on the costs of the stickers. Data will be gathered and presented at a future meeting.

600 W Railroad Crossing Update – No information to report.

Additional Appropriations – In preparation for the upcoming paving season, the following appropriations will be requested at the next County Council meeting.

|                                |             |
|--------------------------------|-------------|
| <u>Highway</u>                 |             |
| Tools                          | \$5,000     |
| <u>Highway Restricted Fund</u> |             |
| Stone                          | \$120,000   |
| Paving Projects                | \$1,000,000 |
| <u>Local Road and Street</u>   |             |
| Stone                          | \$40,000    |
| Bituminous                     | \$80,000    |
| Paving Projects                | \$420,000   |
| <u>Solid Waste</u>             |             |
| Highway Reimbursement          | \$15,000    |

A motion was made to approve the request for additional appropriations pending County Council approval. The motion was seconded and carried.

2018 Annual Operations Report – The 2018 report was presented. A motion and seconded was made to approve the report as submitted. The motion carried.

Stewart Road Flooding Issue – Berg met with landowners of the private lane that has been offered as an emergency access during flooding events. Repairs have been made to drainage issues and rock added for use during flooding events.

**RE: FAIRGROUND ROAD**

County Attorney Greg Schnarr presented the Dedication of the Fairground Road. A motion and second was made to approve and accept the dedication. The motion carried.

**RE: HIGHWAY ENGINEER’S REPORT**

County Engineer Brent Wendholt submitted the following report of County Highway projects:

County Road 800 W Reconstruction – There is nothing to report.

County Road 100 W and Huntingburg Conservation Club Dam – A Construction/Maintenance Agreement has been drafted and the responsibilities by each part appear to be agreed upon. Some verbiage concerning what would happen if a party does not hold up their responsibilities is still being developed.

Bridge #255 – Rebar was needed for the bridge. Quotes were received and were competitive. The rebar was purchased from Modern Welding. The only quote received for the shear stud install was for \$3,300 from Tefco, Inc. The company has been used previously. A quote was received for pipe piling in the amount of \$17.65 /linear foot with a mobilization fee of \$18,250 from CLR Inc. A motion was made to accept the bid from CLR, was seconded and carried.

City of Huntingburg Railroad Overpass – An invoice was received from the City of Huntingburg in the amount of \$68.49 from DLZ for Construction Engineering. A motion was made to approve, was seconded and carried.

Community Crossings Paving Projects – The following projects bids were found acceptable. A motion was made to approve the bids, was seconded and approved. The Industrial Park Road was approved pending approval by the Town of Ferdinand.

|       |                      |                  |              |
|-------|----------------------|------------------|--------------|
| 18-15 | Industrial Park Road | E & B Paving     | \$210,429.05 |
| 18-16 | 1025 East            | Calcar Paving    | \$304,301.00 |
| 18-17 | 100 S and 650 W      | Calcar Paving    | \$277,643.00 |
| 18-18 | 550 South            | JH Rudolph & Co. | \$338,108.00 |

**RE: CONGRESSIONAL SCHOOL REPORT**

Auditor Morton presented the Annual Congressional School report. A motion was made to approve, was duly seconded, and carried.

**RE: IVY TECH PARK USAGE**

A Memorandum of Understanding was discussed for Ivy Tech usage of the park property to hold CDL training. Commissioner Brames will research possible fees. Insurance coverage was also discussed.

**RE: FUTURE MEETINGS**

The next Commissioners’ meeting will be held on Monday, May 20, 2019, in the Commissioners’/Council Room of the Courthouse Annex, beginning at 8:30 a.m.