

**DUBOIS COUNTY COUNCIL**

**April 26, 2021**

The Dubois County Council met on Monday, April 26, 2021 in the Commissioners/Council Chambers in the Dubois County Annex. Present at the meeting were Board Members Michael W. Kluesner, Craig M. Greulich, Charmian R. Klem, Mary E. Beckman, Sonya Haas, Alex P. Hohl, Doug M. Uebelhor and Auditor Sandra L. Morton. A quorum was declared present and President Kluesner called the meeting to order at 4:30 p.m.

**RE: MINUTES**

President Kluesner asked if there were any additions or corrections to the minutes from the March 29, 2021 meeting. On motion made by Charmian R. Klem, seconded by Mary E. Beckman, the minutes were approved as written. President Kluesner asked if there were any additions or corrections to the minutes from the special meeting/public hearings held on April 19, 2021. On motion made by Craig Greulich, seconded by Doug Uebelhor, the minutes were approved as written.

**RE: RESOLUTION 2021-18**

Auditor Morton presented Resolution 2021-18 to establish a Corrections Construction Fund (141-4801) for the funds received from the capital project lease of the existing and expanded jail facility and community corrections facility with the Dubois County, Indiana Building Corporation. Craig M. Greulich made a motion to adopt Resolution 2021-18, seconded by Charmian R. Klem. The Resolution was adopted unanimously.

**RESOLUTION 2021-18**

**RESOLUTION ESTABLISHING A CORRECTIONS CONSTRUCTION FUND**

WHEREAS, the Dubois County Council desires to establish a Corrections Construction Fund for the purpose of reserving and tracking funds associated with the construction, improvement and/or equipping of all or a portion of the renovation to and an expansion of the existing jail facility located at 255 Brucke Strasse, Jasper, Indiana 47546 and the Community Corrections facility located at 257 Brucke Strasse, Jasper, Indiana 47546, any related improvements, and related expenses and reimbursement; and

WHEREAS, the Dubois County Board of Commissioners, as Lessee, and the Dubois County, Indiana Building Corporation, as Lessor, have entered into a Lease for all or a portion of the existing and expanded jail facility located at 255 Brucke Strasse, Jasper, Indiana 47546 and the existing and expanded community corrections facility located at 257 Brucke Strasse, Jasper, Indiana 47546, including the site and appurtenances thereto; and

WHEREAS, the County Council of Dubois County, Indiana has determined that a need exists for the establishment of a Fund for the deposit and disbursement of monies to be used for the construction, improvement and/or equipping of all or a portion of the renovation to and an expansion of the existing jail facility located at 255 Brucke Strasse, Jasper, Indiana 47546 and the Community Corrections facility located at 257 Brucke Strasse, Jasper, Indiana 47546, any related improvements, and related expenses and reimbursement;

NOW, THEREFORE, BE IT RESOLVED that there is hereby created in the office of Auditor of Dubois County, a separate fund to be know as the Corrections Construction Fund.

BE IT FURTHER RESOLVED that money in the fund shall consist of money received from the proceeds of the sale of certain real estate to the Dubois County, Indiana Building Corporation.

BE IT FURTHER RESOLVED that monies may be expended from such fund only for the purpose of payment of costs of all or a portion of the acquisition, construction, improvement and/or equipping of all or a portion of the renovation to and an expansion of the existing jail facility located at 255 Brucke Strasse, Jasper, Indiana 47546 and the Community Corrections facility located at 257 Brucke Strasse, Jasper, Indiana 47546, any related improvements, including preliminary expenses and the costs of issuing bonds of the Corporation.

BE IT FURTHER RESOLVED that interest on such fund shall be retained in the fund and used for the above purposes.

**DULY ADOPTED** by the Council of Dubois County at a regularly scheduled public meeting held on this, the 26th day of April, 2021.

**RE: ADDITIONAL APPROPRIATION – CORRECTIONS CONSTRUCTION FUND**

Auditor Morton requested an Additional Appropriation in the Corrections Construction Fund Capital Outlay in the amount of \$9,600,000 for the construction costs of the Jail and Community Correction facilities. There were no public comments. A motion to approve the request was made by Mary E. Beckman, seconded by Doug Uebelhor. The motion carried unanimously.

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**RE: BUS CAMERAS**

Northeast Dubois School Superintendent Bill Hochgesang, representing all Dubois County Schools, provided an update on the Bus Cameras. Currently fourteen buses are equipped with cameras with plans to install more this summer. There have been 50 occurrences this school year. Prosecutor Anthony Quinn was in attendance. Hochgesang is pleased with how well the program is working and thanked everyone for their support.

**RE: PURDUE EXTENSION EDUCATOR**

Chelsea Brewer, Health and Human Sciences Educator, introduced herself as the new Educator for Dubois County and provided information on programs. She presented the Purdue Extension 2020 Impact Report.

**RE: ADDITIONAL APPROPRIATION – CUM CAP**

EMA Director Tammy Humbert requested an Additional Appropriation in the Cum Cap Fund Capital Outlay in the amount of \$4,445 for a Public Address system update in the Courthouse and Annex. A motion to approve the request was made by Doug Uebelhor, seconded by Sonya Haas. The motion carried unanimously.

**RE: HEALTH DEPARTMENT – 2020 ANNUAL REPORT**

Administrative Director Shawn Werner presented the 2020 Health Department Annual Report. Werner also provided an update on the COVID-19 Vaccine Clinics.

**RE: ADULT PROTECTIVE SERVICES**

Rob Haseman, Director of Adult Protective Services Unit 13A serving Daviess, Martin, Greene, Dubois, Knox and Pike Counties, appeared to provide information on the program and to request financial assistance in the 2022 Budget. The APS program operates under the direction of the Hub County and a supervising prosecuting attorney which is Daviess County. Consensus was to add funding for the program in 2022 budget.

**RE: ADDITIONAL APPROPRIATION – COUNTY SEX OFFENDER**

Sheriff Tom Kleinhelter requested an Additional Appropriation in the County Sex Officer Fund in the amount of \$4,500 for travel and equipment. Consensus was to advertise for the next meeting.

**RE: VOTE CENTER COUNTY**

Clerk Amy Kippenbrock provided information for Dubosi County to become a Vote Center County. A Study Committee has been formed and has scheduled meetings to gather information.

**RE: ADDITIONAL APPROPRIATION – ELECTION**

Clerk Amy Kippenbrock requested an Additional Appropriation in the General Fund Other Services for the Election Maintenance Agreements in the amount of \$4,600. A motion to approve the request was made by Charmian Klem, seconded by Mary E. Beckman. The motion carried unanimously.

Clerk Amy Kippenbrock requested an Additional Appropriation in the General Fund Personal Services for Election Board pay for 2021 in the amount of \$600. Consensus was to advertise the request, 6-1 with Greulich being the dissenting vote.

Clerk Amy Kippenbrock requested an Additional Appropriation in the Clerk's Perpetuation Fund Capital Outlay for the Records Library copier in the amount of \$1,716. Consensus was to advertise the request.

**RE: ADDITIONAL APPROPRIATION – CUM CAP**

Auditor Morton requested an Additional Appropriation in the Cum Cap Fund Capital Outlay for EMS CPR Mannequins in the amount of \$2,700. A motion to approve the request was made by Craig Greulich, seconded by Sonya Haas. The motion carried unanimously.

Auditor Morton requested an Additional Appropriation in the Cum Cap Fund Capital Outlay for Highway Equipment in the amount of \$155,000. A motion to approve the request was made by Charmian Klem, seconded by Alex P. Hohl. The motion carried unanimously.

**RE: ADDITIONAL APPROPRIATION – HIGHWAY**

Auditor Morton requested an Additional Appropriation in the Highway Fund Other Services for Vehicle Insurance in the amount of \$7,000. A motion to approve the request was made by Mary E. Beckman, seconded by Sonya Haas. The motion carried unanimously.

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Auditor Morton requested an Additional Appropriation in the Highway Fund Capital Outlay for Highway Equipment in the amount of \$97,500. A motion to approve the request was made by Charmian Klem, seconded by Mary E. Beckman. The motion carried unanimously.

Auditor Morton requested an Additional Appropriation in the Highway Restricted Fund Capital Outlay for Highway Equipment in the amount of \$37,500. A motion to approve the request was made by Charmian Klem, seconded by Craig Greulich. The motion carried unanimously.

**RE: ADDITIONAL APPROPRIATION – SOLID WASTE (STICKER)**

Auditor Morton requested an Additional Appropriation in the Solid Waste (Sticker) Fund Capital Outlay for Equipment in the amount of \$85,000. A motion to approve the request was made by Craig Greulich, seconded by Doug Uebelhor. The motion carried unanimously.

**RE: ADDITIONAL APPROPRIATION – CUM BRIDGE**

Auditor Morton requested an Additional Appropriation in the Cum Bridge Fund Capital Outlay for Bridges 14 and 94 in the amount of \$180,000. A motion to approve the request was made by Sonya Haas, seconded by Charmian Klem. The motion carried unanimously.

**RE: ADDITIONAL APPROPRIATION – GENERAL FUND**

Auditor Morton requested an Additional Appropriation in the General Fund Other Services for Sanitation Vehicle Insurance in the amount of \$4,000. A motion to approve the request was made by Charmian Klem, seconded by Mary E. Beckman. The motion carried unanimously.

Auditor Morton requested an Additional Appropriation in the General Fund Personal Services for COVID-19 Payout in the amount of \$11,885 including benefits in the Commissioner budget. A motion to approve the request was made by Doug Uebelhor, seconded by Charmian Klem. The motion carried unanimously.

Auditor Morton requested an Additional Appropriation in the General Fund Other Services for Workman's Compensation Insurance in the amount of \$10,000. A motion to approve the request was made by Mary E. Beckman, seconded by Alex P. Hohl. The motion carried unanimously.

**RE: ADDITIONAL APPROPRIATION – STATEWIDE 911**

Auditor Morton requested an Additional Appropriation in the Statewide 911 Fund Personal Services for the Director wages and benefits in the amount of \$4,846. A motion to approve the request was made by Craig Greulich, seconded by Charmian Klem. The motion carried unanimously.

**RE: APPROPRIATION TRANSFER - CARES TEST SITE/VACCINE CLINIC**

Auditor Morton requested an appropriation transfer in the CARES Test Site/Vaccine Clinic Fund from Personal Services PRN to Other Services Operating Expenses in the amount of \$796.77. A motion was made by Doug Uebelhor, seconded by Sonya Haas, to approve the appropriation transfer. The motion carried unanimously.

**RE: MODERNA VACCINE GRANT – SALARY ORDINANCE**

A Vaccine Grant was awarded to provide support to local health departments for COVID-19 vaccinations in the amount of \$12,781.46. Auditor Morton presented a Salary Ordinance to pay the following wages from the Grant proceeds:

Temporary Clinic Nurses	\$20.00 per Hour
Temporary Clinic Administrative Clerks	\$15.00 per Hour
PRN Nurses	\$22.33 per Hour
Health Staff Comp Time	\$4,000 to be paid at the employee's current rate of pay.

The Grant cycle is from March 25, 2021 to June 30, 2021. A motion was made to approve the Amendment to the Salary Ordinance by Charmian Klem, seconded by Mary E. Beckman. The motion carried unanimously.

**RE: SOLID WASTE MANAGEMENT DISTRICT WAGE CLASSIFICATION**

Solid Waste Director Carla Striegel-Winner requested a change to the wage classification for the Process Center Manager position due to an upcoming retirement. New duties will be added to the job description. The Wage Committee will meet to discuss the requested change and request approval from the Commissioners.

**RE: COVID-19 PAYOUT – SALARY ORDINANCE**

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Auditor Morton presented an Amendment to the Salary Ordinance to pay the following a one-time COVID-19 Payout from the General Fund Commissioners Budget:

EMA Director \$6,000

Health Administrative Director \$4,000

A motion was made to approve the Amendment to the Salary Ordinance by Doug Uebelhor, seconded by Mary E. Beckman, and carried unanimously.

**RE: DUBOIS COUNTY PARK**

President Kluesner provided a brief update on the Dubois County Park. A Land and Water Conservation Fund Grant will be used to renovate the Park with a 50/50 County match. The Board will be requesting appropriations in June.

**RE: 2022 BUDGET PREPARATIONS**

Possible wage increases for the 2022 Budget were discussed and will be decided upon at the next meeting.

**RE: BONDS – CONTINUOUS DISCLOSURE**

Auditor Morton reported that bonds for the Jail/Community Corrections construction project are to be sold on May 6, 2021. Following the sale, continuous disclosures required under the securities laws with the SEC will be needed over the life span of the bonds. Auditor Morton will budget for the expenses in the Auditor's budget beginning in 2022.

**RE: FUTURE MEETINGS**

The Council will meet at 4:30 p.m. in the Dubois County Annex Commissioner/Council Room on the following dates for the regular monthly meetings: May 24, 2021, June 28, 2021 and July 26, 2021. The 2022 Budget Review for Departments will be held on August 9, 2021 beginning at 8:00 a.m.

**RE: ADJOURNMENT**

With no further business to conduct, a motion to adjourn was made by Charmian R. Klem, seconded by Doug Uebelhor. The meeting was adjourned at 7:40 p.m.