

**REGULAR MEETING DUBOIS COUNTY COMMISSIONERS**

**APRIL 2, 2018**

The regular monthly meeting of the Dubois County Commissioners was held in the Commissioners' Room of the Courthouse Annex in Jasper, Indiana, beginning at 8:00 a.m. (EST) on April 2, 2018. Present were Commissioners Nick Hostetter, Chad A. Blessinger and Elmer Brames. Also present were County Auditor Kathleen M. Hopf, County Surveyor Ken Brosmer, Highway Supervisor Steven L. Berg, Highway Engineer Brent Wendholt and County Attorney Arthur C. Nordhoff, Jr. A quorum was declared present, and the meeting was opened for business by President Hostetter. Minutes of the March 19, 2018 meeting of the Commissioners were approved as presented. The minutes were then signed. Incomes for the month of March, 2018 were as follows: Recorder \$20,875.49; Health Department \$26,128.40; Auditor \$0.00; Clerk \$ No Report Submitted . The Clerk submitted the income for the month of February, 2018 as \$39,791.41. Claims against the County were examined and those found to be just, due and owing were allowed and those found to be not due and owing were disallowed, all as more fully set forth in the Claims and Allowance Docket of the County. On motion duly made and seconded, payroll docket was approved.

**RE: COURT CASE MANAGEMENT SYSTEM – ODYSSEY RESOLUTION**

Judge Nathan Verkamp of the Dubois Circuit Court appeared to discuss the Case Management System used by the Courts. The Courts currently use the CSI Case Management System, at a cost of approximately \$20,000 per year. The two Courts within the County propose to convert to Odyssey, which would have no cost, and is used by over 75% of the State's Courts. Both current candidates for County Clerk agree with the change, which would not occur for approximately one and one-half years. Use of the proposed system would make the system more paperless and would allow access to cases in the various other Courts. Indiana statute currently requires Commissioners' approval for a Court to convert systems. The proposed system uploads data each night. A proposed resolution was presented by the Judge. After discussion, on motion made and seconded, the Resolution was adopted.

**RE: CAIRSTONE - EMPLOYEE HEALTH INSURANCE AMENDMENT #1**

The Auditor requested the opinion of the Commissioners as to the proposed Amendment #1 submitted by Cairnstone at the prior meeting. The Commissioners requested a clean copy of the proposed Amendment and discussed several changes made in the original Agreement by the Amendment, including use of "standard" servicing fee. On motion made and seconded, the Amendment was approved; contingent on receipt of clean copy and President Hostetter was authorized to sign Amendment.

**RE: EMPLOYEE HEALTH SCREENINGS**

On motion made and seconded, the Commissioners approved the following dates and fee schedule for employee health screenings:

August 09, 2018	Health Department
August 14, 2018	Highway Department
August 15, 2018	Security Center
August 16, 2018	Courthouse Annex

Results will be distributed on August 29, 2018. Cost will be \$39.00 per participant; \$20.00 for PSA, \$8 for take home colon kit and \$7.50 for one-on-one consultation. Alternate labs submitted will be processed at a cost of \$9.00 per participant. The County will cover the health screenings cost for all insured employees. Insured spouses may also participate at no cost to them.

**RE: GIRLS ON THE RUN – 5 K RUN**

Girls On The Run filed application for limited use of a portion of Ackerman Road on April 28, 2018, from 9:30 am to 10:30 am, for 5K Run. On motion made and seconded, the application was approved, with most of the 5K to be located within the City of Jasper and subject to City approval.

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**RE: HIGHWAY ENGINEER'S REPORT**

Highway Engineer Wendholt submitted his report of current engineering projects at the Highway Department as follows:

Highway Department Building Repairs and Upgrades – Submitted list of bids for repair of Department office building, including:

<u>Furnace and AC Unit:</u>	<b>\$6,400.00</b>	Requested Appropriation	\$7,000.00
Highway Appropriation ½	\$3,500.00		
Cum Cap Appropriation ½	\$3,500.00		

<u>Roof Replacement Quote:</u>	<b>\$59,845.00</b>	Requested Appropriation	\$64,000.00
Highway Appropriation ½	\$32,000.00		
Cum Cap Appropriation ½	\$32,000.00		

<u>Partial Fence Replacement:</u>	\$2,000.00 Estimate		
Highway Buildings/Grounds			

On motion made and seconded, the repairs for said amounts were approved, subject to County Council appropriations.

Culvert Replacement – As previously approved, project is underway but current rains have prevented installation of new footers. Project is on hold pending weather improvement.

New Engineering Surveying Equipment – Three proposals received:

Trimble Robotic System	\$32,995.00
Focus 30 Robotic System	\$27,151.80
Leica iCON Robotic System	\$30,479.49

On recommendation of the Engineer and on motion made and seconded, the Commissioners approved the purchase of the Leica iCON System, subject to appropriation by County Council.

Summer Intern – Received six applicants for the summer engineering job. Interviewed five and selected one who is completing first year at Purdue. Job duty and performance discussed, beginning May 8, 2018. On motion made and seconded, the summer employment was approved.

Highway Department Trainings – Registered two employees for the LTAP Temporary Traffic Control Seminar on April 11, 2018 at the Huntingburg Event Center. Seven employees registered for the LTAP Chain Saw Training on June 5, 2018 at the Vincennes University Campus in Vincennes. On motion made and seconded, both trainings were approved.

**RE: SCHNAUS SUBDIVISION**

Corey Bettag of Cash Waggner submits a proposed subdivision within City of Jasper jurisdiction in SE NW Section 5-T2S-R5W, consisting of 1 lot with 1.52 acres, owned by Dancing Hills, LP on County Road 450W. The plat has been previously approved by City and is before Commissioner for dedication purpose only. On motion made and seconded, plat approved as submitted.

**RE: WEBSITE**

Commissioner Blessinger reported that the County Website is now in full operation and Departments are updating information on their separate pages.

**RE: COUNTY SUBDIVISION ORDINANCE AMENDMENT**

Highway Engineer Wendholt submits the updated version of the proposed Ordinance, with changes made at prior meetings. Commissioner Blessinger states that he is of the opinion that tracts along public roads, two acres or more, should be allowed without platting, conditioned upon receipt of dedication, driveway and septic permits. Problem with the proposal were expressed by Commissioner Brames, the County Surveyor and Engineer. They referred to a "minor subdivision plat" as used in Gibson County. Question was raised as to the size of each lot, and how many lots and

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whether this could also apply to lots not on an existing public road. Discussion was to allow only if on existing chip-n-seal road. Question also was raised as to the size for minimum single lot; sale 5 acres vs 10 acres vs 20 acres.

### **RE: HUNTINGBURG CONSERVATION LAKE DAM**

Bernie Main, representing the Conservation Club appeared to discuss the need for repair of the Conservation Lake dam without meeting all of the formal State requirements so as to prevent future deterioration and to allow use of road. He discussed the history of the dam, road construction and repair. The Club paid to build the dam and the County built the road. The Club desires to make a temporary repair, but an engineering plan for full repair is required, at a cost of \$34,000. The County had agreed to the expenditure of \$150,000 for a permanent repair to the County Road. There appears to be a small opportunity for grants for this project due to fact that the Club is a private Club. Various alternatives were discussed, including water levels and lake size, the time line originally agreed to, and the danger of damage which is a potential to downstream properties.

### **RE: SHERIFF'S DEPARTMENT – PURCHASE OF VEHICLES**

Sheriff Lampert appeared to present his report of March operations at the Security Center. The cost of meal per prisoner is \$1.21. Lampert requested permission to replace one car and purchase a new SUV, with one trade-in. On motion made and seconded, Commissioners approved purchase of two vehicles with one trade-in.

### **RE: DIVISION ROAD REAL ESTATE BID**

The Auditor submitted the one proposal received for the purchase of 4.3 acre tract owned by the County in the SW SW Section 31-T1S-R5W. The bid was submitted by Small & Small Farms for \$15,000. Average of appraisals was \$16,950.00. Bid was taken under advisement.

### **RE: SHERIFF'S DEPARTMENT – FORMER FELON EMPLOYMENT**

Sheriff Lampert requests permission to employ a former felon to perform consultation services for prisoners. Question as to whether former convictions will prevent employment of such an individual due to non-acceptable criminal background check. Sheriff advised of the advantages of employing a former prisoner and informed the Commissioners as to how their Departments make use of such individuals due to their knowledge and prior experience.

### **RE: HIGHWAY SUPERVISOR'S REPORT**

Highway Supervisor Berg submitted his report of current Department projects as follows:

New Bridge Employee – Craig Verkamp has started work on the Bridge Crew to fill a vacancy created by retirement of Jon Wibbeler.

Trash Pickup Day – 4-H Club and Schnellville Community Club will have a trash pickup on April 8, 2018 on the Schnellville and Celestine area roads.

Equipment Overhaul – one of the Department's roaders is in need of engine overhaul, at an expected cost \$4,000. The roader is a 2003 John Deere with over 6500 hours.

State Board of Accounts Meeting - Several County and Department personnel attended the State meeting on annual report requirements under new regulations, partially involving use of MVH funds. Certain changes will be required to software and code process to allow tracking of disbursements.

Subdivision Ordinance – Ordinance would appear to not affect housing expansion and number of acres does not appear to be factor in housing development. Supervisor is of the opinion that platting benefits more citizens than those who receive a negative impact.

### **RE: DUBOIS STRONG MEETING**

Commissioner Blessinger reported on attending the Dubois Strong meeting and the US 231 relocation project and a future meeting with State officials. Funding of the project by local government agencies was discussed, along with representations to the Regional Board.

### **RE: DIVISION ROAD REAL ESTATE SALE**

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The Commissioners on motion made and seconded, agreed to offer the 4.3 acre tract owned by the County on Division Road for the acreage appraised price of \$16,950 to the Small Farms group, who were the sole persons to bid for purchase of the property.

**RE: FUTURE MEETING**

The next Commissioners' meeting will be held on Monday, April 16, 2018, in the Commissioners' Room of the Courthouse Annex, beginning at 8:00 a.m.